



SQUASH EASTERN INCORPORATED

Minutes of Board Meeting held on Monday 10th October 2016 at Havelock North Squash Club

PRESENT: Mike Willis (Chair), Cathy White, Dean Remihana, Joel Le Comte, Jess Silvester

1. Apologies

No apologies received

2. Minutes of the Previous Meeting

The minutes of the meeting held at Hawke's Bay Squash Rackets Club on Monday 8th August were tabled at the meeting. They were passed as a true and accurate record of the matters discussed at the meeting.

Moved: Jeff Silvester

Seconded: Cathy White

Carried

3. Matters Arising

MW confirmed that he had spoken to Harley McLaughlin who had agreed to prepare the EOY accounts for the AGM. Harley had already contacted Jacque

4. Correspondence

Outwards:

24.8.2016 Funding Audit to Southern Trust

25.8.2016 Funding Audit to Infinity Foundation

Inwards:

16.8.2016 Letter from Infinity Foundation acknowledging and accepting audit

28.9.2016 Email from Southern Trust acknowledging and accepting audit

- Various emails re Senior Nationals
- Various emails re Junior Nationals
- Various emails re Champion of Champions Regional and Nationals
- Various emails re Junior Academy with sub-Committee and coaches
- Various emails to and from SNZ re 2017 Calendar
- Various emails re Doubles Interclub
- Various emails re Junior Nationals

Moved: Joel Le Comte

Seconded: Cathy White

Carried

5. Finance

- MW advised that the end of year was at 30th September and there was a net profit of \$18,464. There would be approximately \$13,212 carried forward to next year leaving us a profit of around \$5k which is on a par with last year bearing in mind we funded a month of the Junior Academy.
- We now need to set the budgets for 2016-2017
- SEMs were looking to be the same as last year, with only one less member, so approximately \$16,479 in total. With this in mind, it is likely that the SEMs amount of \$25 would remain the same but a final decision would be made in February 2017.

- MW raised the issue of the Administrator's contract. With a new funding application due to be processed, it was time to re-evaluate the amount of \$9k currently being paid. This equates to 2.35 hours per day and it was evident that many more hours were now being spent fulfilling this contract. He suggested that the amount be raised to \$12k which brings it in line with the original amount being paid to both the SDO and Administrator. Jacquie thanked the Board for their consideration and gratefully accepted. She will re-do the Contract accordingly. As an aside, ECCT had advised that they would also look at supplementing this Contract, leaning towards light, fuel, rent, etc., and Development criteria.

It was moved to increase the Administrator's contract from \$9,000 to \$12,000 to reflect the extra hours being spent on the position.

Moved: Cathy White

Seconded: Joel Le Comte

Carried

It was moved that the accounts for payment be passed and the GST Return be filed.

Moved: Jeff Silvester

Seconded: Cathy White

Carried

Funding applications.

- It was moved that funding be prepared and submitted for:
 - Administrators Salary – NZCT & ECCT
 - Squash Balls for 2017 – Four Winds Foundation

Moved: Joel Le Comte

Seconded: Jeff Silvester

Carried

6. Junior Academy Report

- Coaching has been going along at a great pace with more and more juniors coming on board. Competition has been full on for the Senior – Elite Juniors with the National Super Champs and the National Juniors competition just concluded.
- There were so many juniors involved in the teams that went to the National Super Champs that I am only going to name those in the winning teams:

B Grade Women - Hastings

Rhiarne Taiapa

Winona-Jo Joyce

Jess Dean

Rosemary Mair

D Grade Women – HBSRC

Danielle Pilcher

Sara Dooney

- The National Juniors concluded on Sunday 2nd October with Rhiarne Taiapa winning the under 17 title. Well done to Rhiarne. Once again we had a large number of Juniors attend.
- Our current round of funding is nearing depletion but should last until around February. These recommendations are currently being worked on and a meeting with the coaches for their input will be required before these are finalised and presented to the Board for approval.
- Lisa Dooney had agreed to join the sub-committee and CW will be calling a meeting of coaches to received their input within the near future – hopefully before the AGM.
- There was some discussion regarding Phil Drummond and whether or not he was carrying out Academy coaching. CW to address this with him, together with the issue of a light fee levy for those non-Hastings members who receive coaching at Hastings.

Moved: Dean Remihana
Seconded: Jeff Silvester
Carried

7. General Business

7.1 AGM

As Squash New Zealand had scheduled their AGM for 3rd and 4th December, we needed to re-schedule ours. As long as Hastings (the designated venue for 2016 were happy) we suggested 6.00pm on Tuesday 29th November at Hastings Squash Club

- Dean Remihana, Cathy White & Mike Willis were happy to carry on – Mike also agreeing to continue as President – on the rotation basis
- Joel Le Comte expressed doubts as he was unable to attend meetings due to coaching
- Jeff Silvester is prepared to continue
- Jamie Keenan and Jenny Smith would need to stand for re-election

The Board were asked if they could think about who else could be approached. MW suggested that we are doing what we should be doing and JLC agreed; he had heard nothing negative.

7.2 Squash New Zealand AGM

- Jacquie had agreed to go and MW asked Jacquie to confirm with SNZ whether they pick up the tabs for one or two delegates. If only one, MW will decline the invitation.
- There had been no remits as yet but any issues would be presented, by email, to the Board for their opinions and Jacquie would be instructed accordingly.

7.3 2017 Senior Nationals

- Jacquie explained that SNZ had thrown us a curve ball by splitting the Individuals (30.6 – 2.7) and Inter District Teams (18 & 19 August). This threw up a whole load of questions, eg:
 - Social/Awards dinner is usually held on the Sunday directly after the Individuals but the social will be held on 19th August, directly after the teams
 - Districts typically pay for the team players to play individuals, with the gap and split this almost certainly wont happen and could affect entries
- Funding was a huge priority now, with some \$17k being required to hold the event. Jacquie and MW asked all Board members to put their thinking caps on as a matter of urgency.
 - Jacquie had already asked Bethne Gardner to hold 4 quiz nights, one at each club
 - DR suggested increasing the SEMs for one year

The meeting closed at 6.30pm

The next meeting will be on Tuesday 29th November following the AGM at Hastings Tennis & Squash Club

Signed as a true and accurate record

Mike Willis

President, Squash Eastern Incorporated

Signed:

Dated: