



SQUASH EASTERN INCORPORATED

Minutes of Board Meeting held on Monday 13th June 2016 at Hastings Tennis & Squash Club

PRESENT: Mike Willis (Chair), Jeff Silvester, Cathy White, Jamie Keenan

IN ATTENDANCE:

1. Apologies

Apologies were received by Joel Le Comte, Dean Remihana, Jenny Smith

Moved: Jamie Keenan

Seconded: Jeff Silvester

Carried

2. Minutes of the Previous Meeting

The minutes of the meeting held at Hawke's Bay Lawn Tennis & Squash Club on Monday 11th April were tabled at the meeting. They were passed as a true and accurate record of the matters discussed at the meeting.

Moved: Jeff Silvester

Seconded: Jamie Keenan

Carried

3. Matters Arising

There were no matters arising

4. Correspondence

Outwards:

12.4 Email and attached letters to HBLT and HBSRC re decision on F Grade National hosts

14.4 Email to SNZ advising of hosts for 2017 National Events

10.5 Invoices to participating schools in 2016 competition

11.5 Email to Pub Charity with monthly audit for Junior Academy

17.5 Funding application for Senior Nationals to Infinity Foundation

18.5 Email with monthly audit to NZCT for Admin salary

Inwards:

18.05 Email from Luke Morriss re Coachforce, forwarded to Joel & Murray

02.06 Email from Sam Crawford re further National Events for 2017 on offer

03.06 Letter and attachments from Luke Morriss, SNZ, re Coaching activity

Various emails re Interclub

Various emails re Junior Academy with sub-Committee and coaches

Various emails re Secondary Schools competition

Various emails with SNZ and Districts re 2017 Senior Nationals

Moved: Jeff Silvester

Seconded: Jamie Keenan

Carried

5. **Finance**

MW reported that the accounts were still looking healthy. JS had amended the August expenditure to add Interclub expenses for prize money and food

5.1 Jacquie had submitted a further application for funding to Pub Charity which they had acknowledged stating that the next meeting was around 23rd June and we should hear within 5 working days.

The Board agreed a maximum spend of \$3,000 over two months (with a maximum of \$2,000 in June) to help with the coaches costs in the interim

Moved: Jeff Silvester

Seconded: Cathy White

CW to send out a further email to coaches explaining this. Jacquie to provide Cathy with some proportional figures and which she will inform the coaches that this is their maximum invoice value for June

5.2 Jacquie asked the Board to approve an application to Southern Trust for funding towards the Junior Nationals in September of approximately \$5.5k

Moved: Jeff Silvester

Seconded: Cathy White

It was moved that the accounts for payment be passed and the GST Return be filed

Moved: Cathy White

Seconded: Jamie Keenan

Carried

6. **Junior Academy Report**

CW said she had not written a report this month but that the Academy was still a huge success with junior loving the opportunity.

MW said that he, Brent Pilcher and CW should sit down prior to the next Board meeting in August and conduct a SWAT analysis, fully reviewing the past two years and discussing changes, amendments, etc., including what we are doing for the coaches

Jacquie said that at the same stage some 'dead wood' should be removed from the Academy squad.

Moved: Jamie Keenan

Seconded: Jeff Silvester

Carried

7. **General Business**

7.1 *2017 Nationals*

MW reported that we had sent our proposed MOU between the District and the Clubs to SNZ and they had distributed same to all the other Regions who were, as a majority, in favour of our concept.

We have agreed to help with transport between the clubs during individuals and, again, during the teams but, although SNZ want us to provide transport on a greater scale (i.e from motels to the Sunday function for instance), we feel that this sets a massive precedent and will be rejecting this request.

Jacquie and MW to meet within the next couple of weeks to re-draft the MOU and re-submit to SNZ for finalization. We will then form a working committee with someone from each club and get the cracking in earnest.

- 7.2 SNZ had submitted an email asking for expressions of interest to hold 3 events which had been passed over by the Districts to which they had originally been awarded, these being:
- Cousins Shield/Mitchell Cup – usually early June
 - Champion of Champions Nationals – late October/early November
 - Tertiary Team Challenge

An email will be sent to clubs asking for expressions of interest to be submitted to us by 28th June. In the interim, we had spoken to Sam Crawford to ascertain the likelihood of any of our clubs being looked upon favourably as hosts, bearing in mind we are hosting the 2017 Nationals. The bottom line is that any club is welcome to tender for any of the above, but various criteria may not work in their favour.

- 7.3 JS asked re the discrepancy v J & F Grade. MW explained that the process is governed by SNZ but we can always put in our views. JK feels that J Grade should be abolished and F grade expanded to F1 – F4 perhaps. F Graders are tending to opt out of events if they know they are going to have to play a J Grade.

The meeting closed at 6.24pm

The next meeting will be on Monday 8th August at Hawke’s Bay Squash Rackets Club

Signed as a true and accurate record

Mike Willis
President, Squash Eastern Incorporated

Signed:

Dated: