



**Minutes of the 37<sup>th</sup> AGM of Squash Eastern  
held at Hawke's Bay Squash Rackets Club  
on Saturday 2<sup>nd</sup> December at 1.00pm**

The meeting was declared open by the President, Mike Willis.

**Present:** Mike Willis (HBLT), Jeff Silvester (HBSRC), Cathy White (HBLT), Tania Willis (HBLT), Colin Hayvice (HBLT/HBSRC), Wayne Kempton (HBSRC), Murray Sutherland (HN)

**Attending Officers:** Jacque Sutherland (Administrator)

**1. Apologies**

Dean Remihana, Jacqui Mattsen, Bryan Powlesland, Harley McLaughlin.

It was moved that the apologies be accepted.

**Moved:** *Jeff Silvester*

**Seconded:** *Cathy White*

*Carried*

**2. Minutes of Previous AGM**

Minutes of the 2016 Annual General Meeting held Tuesday 29<sup>th</sup> December were circulated by iSquash to all members and taken as read.

It was moved that they are a true and accurate record

**Moved:** *Jeff Silvester*

**Seconded:** *Cathy White*

*Carried*

There were no Matters arising from previous minutes.

**3. Election of Officers for 2016-2017**

Members that are to continue as part of the two-year cycle: Jeff Silvester, & Jamie Keenan

Dean Remihana, Cathy White, Trevor Walker (who was co-opted onto the Board during the year) & Mike Willis must stand for re-election.

**Motion:** *That Dean Remihana to be re-elected onto the Board*

**Moved:** *Cathy White*

**Seconded:** *Murray Sutherland*

*Carried*

**Motion:** *That Trevor Walker to be re-elected onto the Board*  
**Moved:** *Jeff Silvester*  
**Seconded:** *Cathy White*  
*Carried*

**Motion:** *That Mike Willis to be re-elected onto the Board*  
**Moved:** *Jeff Silvester*  
**Seconded:** *Cathy White*  
*Carried*

**Motion:** *Wayne Kempton was nominated as a Board Member*  
**Moved:** *Mike Willis*  
**Seconded:** *Murray Sutherland*  
*Carried*

**Motion:** *Audine Grace-Kutia was nominated as a Board Member*  
**Moved:** *Mike Willis*  
**Seconded:** *Dean Remihana (proxy Jeff Silvester)*  
*Carried*

Mike Willis was elected President for a further term

**Moved:** *Cathy White*  
**Seconded:** *Jeff Silvester*  
*Carried*

Cathy White was elected Vice President for a further term

**Moved:** *Mike Willis*  
**Seconded:** *Jeff Silvester*  
*Carried*

MW confirmed that the Board does have the power to co-opt members as they see fit, from outside the squash fraternity. MW to contact Josh Ross to see if he would like to represent CHB bearing in mind that meetings may now be attended by Skype/Zoom or other internet media.

The Constitution states that a minimum of 7 Board Members were required. The 2017-2018 Board will consist of:

Mike Willis, Cathy White, Wayne Kempton, Dean Remihana, Audine Grace-Kutia, Jeff Silvester, Jamie Keenan, Trevor Walker

Mike Willis thanked the 2016/2017 Board members for all their efforts over the last year.

#### **4. President's Report**

Mike referred to the President's Report that was distributed prior to the meeting. This was moved as read.

**Moved:** *Jeff Silvester*  
**Seconded:** *Cathy White*  
*Carried*

In summary, MW said that the District was still in a good space and had a decent profit recorded.

MW said that support would be sought for Cathy White with the Junior Academy during the forthcoming year. It was imperative that this was run true to the funding process. CW reported that Jacquie would be helping her over the Christmas period to get the booklet out and policies in order.

MW formally thanked the contractors – Tania Willis (HBSS), Wayne Kempton & Jacquie Sutherland (Interclub)

It was pleasing to see a Women's team representing the District at Nationals.

## **5. Financial Accounts 2016/2017**

Harley McLaughlin kindly prepared the Financial Statements.

Since the accounts had been finalized, \$9k (out of \$12 requested) had been received from NZCT for the Administrator's Contract.

The Board had helped the Academy during the year to the tune of \$3k and also put up the balance required to run the Senior Nationals.

Murray Sutherland asked about the difference in gaming grants received – 2015 \$32, 2016 \$53, 2017 \$37. MW explained that this was due to accruals which need to be made depending on when grants were received and how much needed to be carried over into the following year. This was reflected in the Balance Sheet under Grants in Advance.

JS said it was important to build reserves each year. Funders needed to see that the District was being diligent as well as showing willing when funding was not being realized.

MW said that the main priority was to pay the Administrator each year.

MW asked that WK was set up in Xero so he could access this as he wished, as with all other Board members.

SEMS, based on \$25 per person, would realise \$15,275 in 2018, down on 2017 by \$1,200

**Motion:** *It was, therefore, moved the SEM be set at \$25+GST.*

**Moved:** *Mike Willis*

**Seconded:** *Cathy White*

*Carried*

***It was moved that the financial report be adopted***

**Moved:** *Jeff Silvester*

**Seconded:** *Cathy White*

*Carried*

**6. All Other Reports**

Other reports had been distributed prior to the meeting. These were moved as read.

**Moved:** *Jeff Silvester*

**Seconded:** *Mike Willis*

*Carried*

**7. General Business**

There was no General Business

Meeting closed: 1.27pm

**Next Board meeting will be: Tuesday 13<sup>th</sup> February 2018 at Hastings Tennis & Squash Club at 5.30pm**