



SQUASH EASTERN INCORPORATED

Minutes of Board Meeting held on Tuesday 10th April 2018 at Havelock North Squash Club

PRESENT: Mike Willis (Chair), Cathy White, Jeff Silvester, Wayne Kempton, Audine Grace-Kutia

IN ATTENDANCE: Jacquie Sutherland (Administrator)

1. Apologies

No advance apologies received, however Trevor Walker phoned following the meeting as he had car issues en route to the club.

2. Minutes of the Previous Meeting

The minutes of the meeting held at Hawke's Bay Lawn Tennis & Squash Club on Tuesday 13th February 2018 were tabled at the meeting. They were passed as a true and accurate record of the matters discussed at the meeting.

Moved: Cathy White

Seconded: Wayne Kempton

Carried

3. Matters Arising

There were no matters arising

4. Correspondence

Outwards:

14.03: Emails to accommodation and transport providers requesting quotations for Junior Nationals in North Shore, Auckland

14.03: Emails to Sharon Crawford re Online payment process and Funding issue

19.03: Funding application to Infinity Foundation for Junior Nationals in Auckland

23.03: Bulk email via iSquash to all Eastern Masters re 2018 NZ Masters in Tauranga

24.03: Various emails to Ray Fyfe (Hastings) and Ngahere Heremaia (Waipukurau) re Interclub Teams

27.03: Email to Tracy Russell re HBSS competition

02.04: Email to SNZ re iSquash online payment for individual tournaments and funding process

Inwards:

14.03: Emails from Sharon Crawford, North Shore SC, re Junior Nationals and online payment process for Individuals

23.03: Emails attaching Interclub Registrations from HBLT, Havelock North & HBSRC

24.03: Emails attaching Interclub Registrations from Hastings & Waipukurau

27.03: Email from Tracy Russell re HBSS competition

28.04: Letter from ECCT approving grant of \$2,500

04.04: Letter from ECCT confirming deposit of \$2,500 on 9th April

Moved: Jeff Silvester

Seconded: Wayne Kempton

Carried

5. **Finance**

The finances were still in a healthy position, with monies now owed for Interclub clubs which will be ploughed back into the event – Finals Suppers and prize money.

It was moved that the accounts for payment be passed for payment and the GST Return submitted.

Moved: Jeff Silvester

Seconded: Cathy White

Carried

6. **Junior Academy Report**

6.1 CW reported that she had met with MW and they had finalized some policies and procedure. She would draft a letter to be sent to all parents/juniors.

6.2 JS asked if all juniors' results were recorded. Jacquie confirmed this was done regularly

6.3 AG-K asked if there were any coaches who would be able to take on Quade Hyde, Kahn Grayson, Paige Bentley & Willz Donnelly. It was agreed that this should be investigated further, perhaps looking to Bay of Plenty coaches to help. She confirmed that they have a novice programme at the club but there was no-one else who should be considered at this stage

Moved: Jeff Silvester

Seconded: Wayne Kempton

Carried

9. **General Business**

9.1 Jacquie tabled the new design for the junior playing shirts which should not be ordered to be kept in stock

9.2 WK asked if, in future, there could be a longer lead-time between entries closing for Interclub and the start of the event. He would like to see a minimum of two weeks.

9.3 G&H entries close on 11 May and all entries should be per the 1st May grading list.

The meeting closed at 5.57pm

The next meeting will be on Tuesday 12th June at Hawke's Bay Squash Rackets Club

Signed as a true and accurate record

Mike Willis

President, Squash Eastern Incorporated

Signed:

Dated: